

**NOTICE OF REGULAR MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: REGULAR

CHERYL A. TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING

START: 9:00 A.M.

DATE: JANUARY 20, 2026

**PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204**

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1
CHRIS JENKINS DISTRICT #2
CLIF HALL DISTRICT #3

STATE OF OKLAHOMA, Cherokee County

Filed for record on the 16 day

of Jan., 2026, at 9:00a. M

Cheryl A. Trammel County Clerk

S. Shurrel Deputy



CALL THE MEETING TO ORDER

ROLL CALL

PLEDGE

PRAYER

INTRODUCTIONS

APPROVE/DISAPPROVE THE MINUTES OF THE PREVIOUS MEETING

AGENDA ITEMS:

- **1. DISTRICT #2-DISCUSSION AND POSSIBLE ACTION TO APPROVE GUY ENGINEERING TO PROVIDE RIGHT-OF-WAY ACQUISITION SERVICES THROUGH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) PROCUREMENT PROCESS REGARDING THE PRE-APPROVED SERVICE PROVIDERS FOR JP 34546(04); CIRB-211C(XXX)RB BRIDGE 56 DOUBLE SPRINGS CREEK
 - **2. DISTRICT #3-APPROVAL TO REQUEST PERMISSION TO PURCHASE PROPERTY TO EXTEND DISTRICT #3 BARN, THE SOUTH 30.0 FEET OF THE FOLLOWING DESCRIBED TRACT: THE NORTH 315.10 FEET OF THE SOUTH 815.10 FEET OF ALL THAT PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (W2 SE4 SW4) OF SECTION 10, TOWNSHIP 15 NORTH, RANGE 22 EAST, LYING WEST OF THE COUNTY ROAD, CHEROKEE COUNTY, OKLAHOMA
 - **3. ELECTED OFFICIALS-DISCUSSION AND POSSIBLE ACTION TO APPROVE "AMENDED" OFFICER SALARY RAISE AS REQUIRED BY OKLAHOMA STATE STATUTE (THE AMOUNT CHANGED FROM \$25.00 A MONTH TO \$32.32 A MONTH)
 - **4. APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ACCEPT CHECKS IN THE AMOUNT OF \$7,715.00 FROM THE HOUSING AUTHORITY OF THE CHEROKEE NATION IN LIEU OF TAXES FOR THE YEAR 2025, PER COOPERATION AGREEMENT TO BE APPORTIONED 1/2 TO SCHOOL DISTRICTS AND 1/2 TO THE COUNTY GENERAL FUND
 - **5. COURT CLERK-APPROVAL OF COURT CLERK RECORDS MANAGEMENT AND PRESERVATION MONTHLY REPORTS (NOVEMBER, DECEMBER 2025)
 - **6. HEALTH DEPARTMENT-BID-TO PURCHASE THREE (3) HVAC UNITS AND INSTALL
 - **7. COUNTY AGENT-APPROVAL OF REQUESTING AND RECEIVING OFFICERS
 - **8. COMMUNITY BUILDING/RENTAL-APPROVAL OF REQUESTING AND RECEIVING OFFICERS
 - **9. SOLID WASTE-APPROVAL OF REQUESTING AND RECEIVING OFFICERS
 - **10. KEYS FIRE DEPARTMENT-DISCUSSION AND POSSIBLE ACTION TO DECLARE SURPLUS AND DISPOSAL OF EQUIPMENT FOR THE FOLLOWING: FRIGIDAIRE REFRIGERATOR-SERIAL #4A53324306
 - **11. SPARROW HAWK FIRE DEPARTMENT-PERMISSION TO PURCHASE A TRACTOR
 - **12. WELLING TRI-COMMUNITY FIRE DEPARTMENT-APPROVAL OF REQUESTING AND RECEIVING OFFICERS
 - **13. WELLING TRI-COMMUNITY FIRE DEPARTMENT-APPROVAL OF REQUEST TO REPLACE LONNIA GATEWOOD WITH JASON EDGIN AS ALTERNATE MEMBER TO THE FIRE DEPARTMENT TAX ADVISORY BOARD
 - **14. APPROVAL OF THE FOLLOWING MONTHLY REPORTS:
 - A. ASSESSOR'S OFFICE
 - B. TREASURER'S OFFICE
 - C. SHERIFF'S OFFICE
 - D. DETENTION CENTER
 - E. HEALTH DEPARTMENT
 - F. COURT CLERK
 - G. COUNTY CLERK
 - H. ELECTION BOARD
 - **15. ACKNOWLEDGEMENT OF A PETITION AND AMENDED PETITION (FORECLOSURES):
 - A. ARVEST BANK-VS-ESTATE OF JERRY RAY ICE, JR.; STEPHANIE J. ICE; MICAH RODRIGUEZ; JESSICA RODRIGUEZ
 - B. ARVEST BANK-VS-MICHAEL WILLIAM LAWLESS; KATHRYN M. LAWLESS (AMENDED)
 - **16. ACKNOWLEDGEMENT OF COMPLAINT FOR A CIVIL CASE:
 - A. ONEL C. LOCCIDENT-VS-THE CITY OF TAHLEQUAH OKLAHOMA, CHEROKEE COUNTY SHERIFF'S DEPARTMENT, CHEROKEE COUNTY DETENTION CENTER, OFFICER NICK CHUTE #6 INDIVIDUAL
 - **17. APPROVAL OF ALL CLAIMS, P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS
 - **18. APPROVAL OF COUNTY PAYROLL
- **DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS.
ANY NEW BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.**

**CHEROKEE COUNTY COMMISSIONERS MEETING
JANUARY 20, 2026**

The Board of County Commissioners met for a regular meeting on Tuesday, January 20, 2026 at 9:00 A.M. for which the time, place and agenda were posted on the second floor of the Cherokee County Courthouse.

Members of the Board present were Commissioner Whitewater, Commissioner Jenkins and Commissioner Hall.

A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to waive the reading of the minutes for the January 5, 2026 regular meeting and the minutes of the January 6,8,13, 2026 special meetings and approve as written. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

AGENDA ITEMS:

1. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve Guy Engineering to provide right-of-way acquisition services through the Oklahoma Department of Transportation (ODOT) procurement process regarding the pre-approved service providers for JP 34546(04); CIRB211C(XXX)RB Bridge 56 Double Springs Creek in District #2, requested by CED#2. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
2. A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to approve a request from District #3 for permission to purchase property to extend District #3 barn, the South 30.0 feet of the following described tract: The North 315.10 feet of the South 815.10 feet of all that part of the West Half of the Southeast Quarter of the Southwest Quarter (W2 SE4 SW4) of Section 10, Township 15 North, Range 22 East, lying West of the County Road, Cherokee County, Oklahoma. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
3. A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to approve the "AMENDED" Officer Salary Raise as required by Oklahoma State Statute (the amount changed from \$25.00 a month to \$32.32 a month) for the Cherokee County Elected Officials. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
4. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve a resolution authorizing the County Treasurer to accept checks in the amount of \$7,715.00 from the Housing Authority of the Cherokee Nation in lieu of taxes for the year 2025, per cooperation agreement to be apportioned ½ to school districts and ½ to the County General Fund. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
5. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the Court Clerk's Records Management and Preservation Monthly Report (November and December 2025). Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
6. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to accept a bid to purchase three (3) HVAC units and install from Lewis Heating and Air, LLC for the Health Department. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
7. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following requesting and receiving officers for the County Agent:

<u>REQUESTING</u>	<u>RECEIVING</u>
SHERRY CLARK	CAROLAN SCHAEFER
DEE MACKALL	NAOMI FUSON

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

8. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following requesting and receiving officers for the Community Building-Rental:

<u>REQUESTING</u>	<u>RECEIVING</u>
JAMIE HALFACRE	C. CLAY COLLINS
GLEND A COBB	JIMMIE WASHINGTON

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes.
Motion carried.

9. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following requesting and receiving officers for Solid Waste:

<u>REQUESTING</u>	<u>RECEIVING</u>
JAMIE HALFACRE	C. CLAY COLLINS
GLEND A COBB	JIMMIE WASHINGTON

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes.
Motion carried.

10. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following for Keys Fire Department:

- A. Declaration of Surplus
- B. Disposal of Equipment-Frigidaire Refrigerator-serial #4A53324306; date acquired 10/22/2015; junked

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes.
Motion carried.

11. No action was taken on Sparrow Hawk Fire Department permission to purchase a tractor. The Commissioners would like to check into the matter further.

12. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following requesting and receiving officers for the Welling Tri-Community Fire Department:

<u>REQUESTING</u>	<u>RECEIVING</u>
JENNIFER TAYLOR	KEN COPE
JASON EDGIN	JEFF SANDERS

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes.
Motion carried.

13. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve a request from Welling Tri-Community Fire Department to replace Lonnie Gatewood with Jason Edgin as alternate member to the Fire Department Tax Advisory Board. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

14. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the following monthly reports:

- A. Assessor's Office
- B. Treasurer's Office
- C. Sheriff's Office
- D. Detention Center
- E. Health Department
- F. Court Clerk
- G. County Clerk
- H. Election Board

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes.
Motion carried.

15. One Petition and One amended Petition (FORECLOSURES) were acknowledged by the Board:

- A. Arvest Bank-vs-Estate of Jerry Ray Ice, Jr.; Stephanie J. Ice; Micah Rodriguez; Jessica Rodriguez
- B. Arvest Bank-vs-Michael William Lawless; Kathryn M. Lawless (amended)

16. A Complaint for a Civil Case was acknowledged by the Board:

- A. Onel C. Loddent-vs-the City of Tahlequah Oklahoma, Cherokee County Sheriff's Department, Cherokee County Detention Center, Officer Nick Chute #6, individual

17. A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to approve all claims, P.O.'s, blanket P.O.'s, appropriations and transfers as presented to the board. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
18. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to table approval of payroll for January 16, 2026 thru January 31, 2026 until January 28, 2026 at 1:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to recess until January 28, 2026 at 1:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Commissioner Hall-yes. Motion carried.

**WEDNESDAY
JANUARY 28, 2026
1:00 P.M.**

Members of the Board present were Chief Deputy Paul Walls, Commissioner Jenkins, Chief Deputy Michael Hullinger.

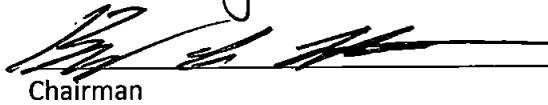
Vice-Chairman Commissioner Jenkins was acting Chairman.

A motion was made by Chief Deputy Paul Walls and seconded by Chief Deputy Michael Hullinger to approve County payroll for January 16, 2026 thru January 31, 2026. Roll call: Chief Deputy Paul Walls-yes, Commissioner Jenkins-yes, Chief Deputy Michael Hullinger. Motion carried.

There being no further business to discuss a motion was made by Chief Deputy Paul Walls and seconded by Chief Deputy Michael Hullinger to adjourn. Roll call: Chief Deputy Paul Walls-yes, Commissioner Jenkins-yes, Chief Deputy Michael Hullinger-yes. Motion carried.

ATTEST:


Cheryl A. Trammel, County Clerk


Chairman


Member


Member

