

**NOTICE OF SPECIAL MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: SPECIAL

CHERYL TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING
DATE: DECEMBER 29, 2025

START: 1:00 P.M.
PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1
CHRIS JENKINS DISTRICT #2
CLIF HALL DISTRICT #3

CALL THE MEETING TO ORDER
ROLL CALL

AGENDA ITEMS:

- **1. DISTRICT #1-DISCUSSION AND POSSIBLE ACTION TO APPROVE COUNTY ROAD MACHINERY AND EQUIPMENT REVOLVING FUND REVISED RESOLUTION FOR DISTRICT #1 TO USE DISTRICT #3'S PORTION OF SAID FUND
- **2. 911-DISCUSSION AND POSSIBLE ACTION OF APPROVAL OF REQUEST FROM JOSH LITTLEDAVE TO RESIGN FROM THE 911 TRUST BOARD AUTHORITY EFFECTIVE DECEMBER 19, 2025, WITH A RECOMMENDATION OF ERIC LAMONS AS HIS REPLACEMENT
- **3. RISK ASSESSMENT MEETING FOR ELECTED OFFICIALS
- **4. APPROVAL OF ALL P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS

**DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS. AND ANY BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.

STATE OF OKLAHOMA, Cherokee County
Filed for record on the 23 day
of Dec., 2025, at 1:00p M
Cheryl A. Trammel, County Clerk
S. Shurrel Deputy



CHEROKEE COUNTY COMMISSIONERS MEETING
SPECIAL MEETING
DECEMBER 29, 2025
1:00 P.M.

Members of the Board present were Commissioner Whitewater and Commissioner Hall.

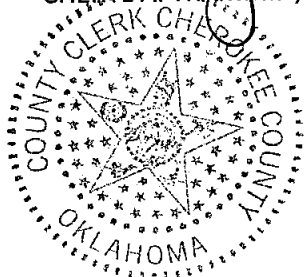
AGENDA ITEMS:


1. A motion was made by Commissioner Hall and seconded by Commissioner Whitewater to approve County Road Machinery and Equipment Revolving Fund revised resolution for District #1 to use District #3's portion of said fund for a John Deere 320 P-Tier Backhoe Loader. Roll call: Commissioner Whitewater-yes, Commissioner Hall-yes. Motion carried.
2. A motion was made by Commissioner Hall and seconded by Commissioner Whitewater to approve a request from Josh Littledave to resign from the 911 Trust Board Authority effective December 19, 2025, and approval of his recommendation of Eric Lamons as his replacement. Roll call: Commissioner Whitewater-yes, Commissioner Hall-yes. Motion carried.
3. The Elected Officials had a Risk Assessment meeting and discussed updating the County Handbook and the Policy and Procedures for the SEFA (Schedule of Federal Expenditures), Commissioner Whitewater said that the Commissioners secretary Glenna Cobb was in contact with McIntosh County to compare the SEFA forms to improve Cherokee County's. The County Budget for FY23-24 was also discussed concerning the Sheriff's Office funds that were audited and the amounts of \$250,000.00, \$32,500.00 and \$40,000.00 were apportioned into the Sheriff's ST Fund and were supposed to be apportioned to the General Government ST Fund. The Commissioners agreed that the DA should look over the matter of the \$250,000.00 to figure a way for the Sheriff's Office to deposit the money correctly. The Health Department was discussed concerning Grants and the procedure for approval of applying for Grants and completion, all and any Grants that will go through the County Funds needs to go before the Commissioners for approval through the whole process/steps to be taken. Agreements to Work on Private Property were discussed, per the State Auditors they would like these to be more detailed and approved by the DA, the Commissioners agreed. Tabling P.O.'s until Payroll, etc. was also discussed, the ADA Blake Johnson is going to look into that matter for clarification. The Commissioners notified the Sheriff of a matter on Christmas Eve 2025 that the Courthouse doors were locked for exit only at 11:25 a.m., when the Courthouse was to remain open until noon December 24, 2025.
4. A motion was made by Commissioner Hall and seconded by Commissioner Whitewater to approve all claims, P.O.'s, blanket P.O.'s, appropriations and transfer. Roll call: Commissioner Whitewater-yes, Commissioner Hall-yes. Motion carried.

A motion was made by Commissioner Hall and seconded by Commissioner Whitewater to adjourn. Roll call: Commissioner Whitewater-yes, Commissioner Hall-yes. Motion carried.

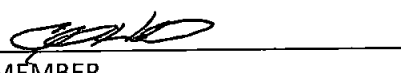
ATTEST:


CHERYL A. FRAMMEL, COUNTY CLERK




CHAIRMAN


MEMBER


MEMBER

CAUTION: This email originated outside of CherokeeCountyOK.org. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon!

I've had a chance to look into your question about including agenda items regarding approval of purchase orders at continued/reconvened meetings.

State law does allow county commissioners to continue a meeting or part of a meeting to a later date by announcing at the original public meeting the date, time, and place where the board will reconvene, and which agenda items are being continued.

Because continued/reconvened meetings do not have the additional public notice requirements of regular or special meetings, the Open Meeting Act limits what can be discussed. Continued/reconvened meetings can only include items that could have been acted upon at the original meeting. This means that, even if the agenda included general language about the "approval of all P.O.s," the reconvened meeting would have to be limited to only the purchase orders that could have been approved at the original meeting.

Even though the agenda used general language about "all P.O.s," it does not cover any purchase orders that came in after the original meeting since they could not have been approved at that meeting. Those later purchase orders would need to be addressed at the next regular meeting or at a special meeting if they can't wait until the next regular meeting.

Thanks,

Blake

Here are some of the relevant statutes:

25 O.S. § 311(A)(11) – In the event any meeting is to be continued or reconvened, public notice of such action including date, time and place of the continued meeting, shall be given by announcement at the original meeting. *Only matters appearing on the agenda of the meeting which is continued may be discussed at the continued or reconvened meeting.*

25 O.S. § 304(6) – "Continued or reconvened meeting" means a meeting which is *assembled for the purpose of finishing business appearing on an agenda of a previous meeting.* For the purposes of the Oklahoma Open Meeting Act, only matters on the agenda of the previous meeting at which the announcement of the continuance is made may be discussed at a continued or reconvened meeting.