

**NOTICE OF REGULAR MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: REGULAR

CHERYL A. TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING

START: 9:00 A.M.

DATE: NOVEMBER 3, 2025

**PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204**

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1
CHRIS JENKINS DISTRICT #2
CLIF HALL DISTRICT #3

STATE OF OKLAHOMA, Cherokee County

Filed for record on the 31 day
of Oct., 2025, at 9:00 a. M

Cheryl A. Trammel, County Clerk

S. Shirrel Deputy



CALL THE MEETING TO ORDER

ROLL CALL

PLEDGE

PRAYER

INTRODUCTIONS

APPROVE/DISAPPROVE THE MINUTES OF THE PREVIOUS MEETING

AGENDA ITEMS:

- **1. COMMISSIONERS-APPROVAL OF A CONTRACT FOR LITTER REMOVAL SERVICES BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY AND WRAP PROJECT, INC.
- **2. COMMISSIONERS/FLOOD PLAIN-DISCUSSION AND POSSIBLE ACTION TO DISPOSE OF EQUIPMENT FOR THE FOLLOWING: 2018 FORD F-150 VIN#1FTEWIE59JK011043, TRANSFER TO DISTRICT #3
- **3. VICTORIA BYRD WITH CHEROKEE COUNTY CHAMBER TOURISM PRESENT TO GIVE AN UPDATE ON "EXPLORE CHEROKEE COUNTY"
- **4. APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ACCEPT CHECKS IN THE AMOUNT OF \$3,600.00 FROM THE UNITED KEETOOWAH BAND OF CHEROKEES-HOUSING DEPARTMENT IN LIEU OF TAXES FOR THE YEARS OF 2024-2025, PER COOPERATION AGREEMENT TO BE APPORTIONED 1/2 TO SCHOOL DISTRICTS AND 1/2 TO THE COUNTY GENERAL FUND
- **5. ASSESSOR'S OFFICE-APPROVAL OF A COST PER IMAGE AGREEMENT WITH AAA BUSINESS SYSTEMS, INC. (COPY MACHINE)
- **6. TREASURER'S OFFICE-APPROVAL OF TWO RESOLUTIONS TO ADD AND REMOVE SIGNERS FROM THE FIRST STATE BANK ACCOUNT (OFFICIAL DEPOSITORY 41732)
- **7. JASEN WRIGHT-APPROVAL OF FINLEY RIDGE PHASE 2 PLAT
- **8. APPROVAL OF A JUVENILE DETENTION TRANSPORTATION CLAIM
- **9. TORT CLAIM:
 - A. ESTATE OF BRIAN KEITH OSBURN, DECEASED C/O DANIEL SMOLEN OF SMOLEN & ROYTMAN-VS-CHEROKEE COUNTY SHERIFF'S OFFICE AND CHEROKEE COUNTY JAIL
- **10. APPROVAL OF ALL CLAIMS, P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS
- **11. APPROVAL OF COUNTY PAYROLL

****DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS. ANY NEW BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.**

CHEROKEE COUNTY COMMISSIONERS MEETING
NOVEMBER 3, 2025

The Board of County Commissioners met for a regular meeting on Monday, November 3, 2025 at 9:00 A.M. for which the time, place and agenda were posted on the second floor of the Cherokee County Courthouse.

Members of the Board present were Commissioner Whitewater, Commissioner Jenkins and Commissioner Hall.

A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to waive the reading of the minutes for the October 20, 2025 regular meeting and the minutes of October 22, 2025 special meeting and approve as written. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

AGENDA ITEMS:

1. A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to approve a contract for Litter Removal Services between the Board of County Commissioners of Cherokee County and WRAP Project, Inc., the purpose of this Agreement is to outline the terms and conditions Under which WRAP will provide roadside litter removal services along designated county roads in Cherokee County, Oklahoma, as a community benefit program supporting active participants of WRAP Project, Inc. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

2. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve Disposal of Equipment for the Commissioners/Flood Plain for the following: 2018 Ford F-150 VIN#1FTEWIE59JK011043; date acquired 2018; acquisition cost \$28,480.00, transferred to District #3. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

3. Victoria Byrd with Cherokee County Chamber Tourism was present to give an update on "Explore Cherokee County" marketing research as follows:

SUMMER RECAP 2025

Social Media: 3,463,992 people reached across Instagram and Facebook

Streaming: 204,863 impressions made

YouTube: 2,421,873 impressions made

Radio: Their AD aired 580 times during the months of June-September reaching 123,600 people in Tulsa, OK on 92.9 The River - KRQV

6.2 MILLION PEOPLE HEARD ABOUT CHEROKEE COUNTY

NEW INITIATIVES IMPLEMENTED: EVENTS CALENDAR-SUMMER GIVEAWAY-SEASONAL ITINERARIES

NEXT QUARTER: FALL INTO ADVENTURE!

4. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve a resolution authorizing the County Treasurer to accept checks in the amount of \$3,600.00 from the United Keetoowah Band of Cherokees-Housing Department in lieu of taxes for the years of 2024-2025, per Cooperation Agreement to be apportioned ½ to school Districts and ½ to the County General Fund. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
5. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve a Cost Per Image Agreement with AAA Business Systems, Inc. for the Assessor's Office copy machine. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
6. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve two resolutions to add and remove signers from the First State Bank Account (Official Depository 41732):

REMOVE

WANITA FALK

ADD

GINGER MOORE

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

7. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve Finley Ridge Phase 2 Plat requested by Jasen Wright/Landmark Construction & Development, LLC. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
8. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve a juvenile detention transportation claim. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
9. A Tort Claim was acknowledged by the Board:
 - A. Estate of Brian Keith Osburn, deceased C/O Daniel Smolen of Smolen & Roytman-vs-Cherokee County Sheriff's Office and Cherokee County Jail
10. A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to approve all claims, P.O.'s, blanket P.O.'s, appropriations and transfers as presented to the board. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.
11. A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to table approval of payroll for November 1, 2025 thru November 15, 2025 until November 12, 2025 at 2:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to recess until November 5, 2025 at 2:00 P.M. (APPROVAL OF SAFETY INCENTIVE AWARDS) Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

**WEDNESDAY
NOVEMBER 5, 2025
2:00 P.M.**

Members of the Board present were Commissioner Whitewater, Commissioner Jenkins and Commissioner Hall.

A motion was made by Commissioner Hall and seconded by Commissioner Jenkins to approve the Safety Incentive Awards. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

A motion was made by Commissioner Jenkins and seconded by Commissioner Hall to recess until November 12, 2025 at 2:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

**WEDNESDAY
NOVEMBER 12, 2025
2:00 P.M.**

Members of the Board present were Commissioner Whitewater and Commissioner Jenkins.

A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve County payroll for November 1, 2025 thru November 15, 2025. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.

There being no further business to discuss a motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to adjourn. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.

ATTEST:

Cheryl A. Trammel
Cheryl A. Trammel, County Clerk

[Signature]
Chairman

[Signature]
Member

Member

