

**NOTICE OF REGULAR MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: REGULAR

CHERYL A. TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING
DATE: NOVEMBER 17, 2025

START: 9:00 A.M.
**PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204**

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1
CHRIS JENKINS DISTRICT #2
CLIF HALL DISTRICT #3

STATE OF OKLAHOMA, Cherokee County
Filed for record on the 14 day
of Nov., 2025, at 9:00a. M
Cheryl A. Trammel, County Clerk
S. Shurrel Deputy



CALL THE MEETING TO ORDER
ROLL CALL
PLEDGE
PRAYER
INTRODUCTIONS
APPROVE/DISAPPROVE THE MINUTES OF THE PREVIOUS MEETING

AGENDA ITEMS:

- **1. APPROVAL TO CLOSE COURTHOUSE AT 12:00 P.M. WEDNESDAY, NOVEMBER 26, 2025 FOR THANKSGIVING
- **2. DISTRICT #3-APPROVAL OF THE FOLLOWING:
 - A. DEPARTMENT OF TRANSPORTATION COUNTY ACTION REPORT/ADDITION REPORT .50 MILES (NS451/EW80) E. FINLEY RIDGE DR. AND E. HARLAN DR. IN FINLEY RIDGE PHASE 1 REPLAT
 - B. RESOLUTION-TO ACCEPT REQUEST OF ADDITION OF .50 OF E. FINLEY RIDGE DR. AND E. HARLAN DR. IN FINLEY RIDGE PHASE 1 REPLAT
- **3. COURT CLERK-APPROVAL OF COURT CLERK RECORDS MANAGEMENT AND PRESERVATION MONTHLY REPORT
- **4. TREASURER'S OFFICE-APPROVAL OF A RESOLUTION TO ADD SIGNERS TO THE FIRST STATE BANK ACCOUNT OFFIAL DEPOSITORY (41732)
- **5. APPROVAL OF THE FOLLOWING MONTHLY REPORTS:
 - A. ASSESSOR'S OFFICE
 - B. DETENTION CENTER
 - C. TREASURER'S OFFICE
 - D. SHERIFF'S OFFICE
 - E. COURT CLERK
 - F. COUNTY CLERK
 - G. HEALTH DEPARTMENT
 - H. ELECTION BOARD
- **6. MICHAEL CROWELL AND PEYTON LAMB WITH COLONIAL LIFE INSURANCE PRESENT TO PRESENT SUPPLEMENTAL BENEFITS
- **7. CARSON CALAVAN PRODUCER ASSOCIATE WITH GALLAGHER BENEFIT SERVICES, INC. PRESENT TO PRESENT HEALTH INSURANCE
- **8. APPROVAL OF ALL CLAIMS, P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS
- **9. APPROVAL OF COUNTY PAYROLL

****DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS. ANY NEW BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.**

CHEROKEE COUNTY COMMISSIONERS MEETING
NOVEMBER 17, 2025

The Board of County Commissioners met for a regular meeting on Monday, November 17, 2025 at 9:00 A.M. for which the time, place and agenda were posted on the second floor of the Cherokee County Courthouse.

Members of the Board present were Commissioner Whitewater and Commissioner Jenkins.

A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to waive the reading of the minutes for the November 3, 2025 regular meeting and the minutes of November 5, 2025 special meetings and approve as written. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.

AGENDA ITEMS:

1. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve closing the Courthouse at 12:00 p.m. Wednesday, November 26, 2025 for Thanksgiving. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
2. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve the following for District #3:
 - A. Department of Transportation County Action Report/ADDITION Report .50 Miles (NS451/EW80) E. Finley Ridge Dr. and E. Harlan Dr. in Finley Ridge Phase 1 Replat
 - B. Resolution-to accept request of ADDITION of .50 Miles of E. Finley Ridge Dr. and E. Harlan Dr. in Finley Ridge Phase 1 ReplatRoll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
3. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve the Court Clerk Records Management and Preservation Monthly Report. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
4. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve a resolution to add the following signers to the First State Bank Account Official Depository (41732):

HEALTH DEPARTMENT
KELLY MARTIN
ARACELI GOODRICH

Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
5. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve the following monthly reports:
 - A. Assessor's Office
 - B. Detention Center
 - C. Treasurer's Office
 - D. Sheriff's Office
 - E. Court Clerk
 - F. County clerk
 - G. Health Department
 - H. Election BoardRoll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
6. Michael Crowell and Peyton Lamb with Colonial Life Insurance were present to present Supplemental Benefits, the Commissioners are wanting to look over the information given.
7. Carson Calavan, Producer Associate, with Colonial Life Insurance Services, Inc. present to present Health Insurance, the Commissioners are wanting to look over the information given.
8. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to approve all claims, P.O.'s, blanket P.O.'s, appropriations and transfers as presented to the board. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.
9. A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to table approval of payroll for November 16, 2025 thru November 30, 2025 until November 24, 2025 at 2:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.

A motion was made by Commissioner Jenkins and seconded by Commissioner Whitewater to recess until November 24, 2025 at 2:00 P.M. Roll call: Commissioner Whitewater-yes, Commissioner Jenkins-yes. Motion carried.

MONDAY
NOVEMBER 24, 2025
2:00 P.M.

Commissioner Hall was acting Chairman.

Members of the Board present were Chief Deputy Paul Walls, Commissioner Jenkins and Commissioner Hall.

A motion was made by Commissioner Jenkins and seconded by Chief Deputy Paul Walls to approve County payroll for November 16, 2025 thru November 30, 2025. Roll call: Chief Deputy Paul Walls-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

There being no further business to discuss a motion was made by Commissioner Jenkins and seconded by Chief Deputy Paul Walls to adjourn. Roll call: Chief Deputy Paul Walls-yes, Commissioner Jenkins-yes, Commissioner Hall-yes. Motion carried.

ATTEST:

Cheryl A. Trammel
Cheryl A. Trammel, County Clerk

Paul Walls
Chairman

Commissioner Jenkins
Member

Commissioner Hall
Member

