

**NOTICE OF REGULAR MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: REGULAR

CHERYL A. TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING

START: 9:00 A.M.

DATE: JULY 7, 2025

**PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204**

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1
CHRIS JENKINS DISTRICT #2
CLIF HALL DISTRICT #3

STATE OF OKLAHOMA, Cherokee County

Filed for record on the 3 day

of July, 2025, at 9:00 a. M

Cheryl A. Trammel, County Clerk

S. Shirrel Deputy



CALL THE MEETING TO ORDER

ROLL CALL

PLEDGE

PRAYER

INTRODUCTIONS

APPROVE/DISAPPROVE THE MINUTES OF THE PREVIOUS MEETING

AGENDA ITEMS:

- **1. COMMISSIONERS-DISCUSSION AND POSSIBLE ACTION OF LETTER FOR CHEROKEE COUNTY SUPPORTING ADOPTION OF THE NACo JUSTICE & PUBLIC SAFETY COMMITTEE RESOLUTION TO AMEND FEDERAL LAW TO ENSURE FAIR COMPENSATION FOR CIVIL RIGHTS CLAIMS
- **2. COMMISSIONERS-APPROVAL OF A RESOLUTION TO ESTABLISH A LONGEVITY PAY PROGRAM FOR CHEROKEE COUNTY EMPLOYEES
- **3. COMMISSIONERS-APPROVAL OF RESOLUTIONS FOR FY25-26 FOR VARIOUS ACCOUNTS
- **4. COMMISSIONERS-DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION FOR APPROVAL OF RECOGNITION AWARDS FOR EMPLOYEES FY25-26
- **5. COMMISSIONERS-ACCO-APPROVAL OF PROPERTY & LIABILITY INSURANCE RENEWAL QUOTE FOR FY25-26
- **6. COMMISSIONERS-APPROVAL OF AN AGREEMENT FOR EMERGENCY MANAGEMENT SERVICES BETWEEN CHEROKEE COUNTY AND THE CITY OF TAHLEQUAH
- **7. APPROVAL OF ALCOHOL AND DRUG TESTING, INC. CONTRACT FOR FY25-26
- **8. COMMISSIONERS-APPROVAL OF A RESOLUTION TO DESIGNATE STEPHANIE SHIRREL TO INITIAL OFF ON ALL WARRANTS IN THE ABSENCE OF BOBBY WHITEWATER AND CHERYL A. TRAMMEL
- **9. DISTRICT #2-APPROVAL OF A RESOLUTION FOR COUNTY ROAD MACHINERY AND EQUIPMENT LEASE RENEWAL FOR THE FOLLOWING:
 - A. FIVE 2022 JOHN DEERE MOTOR GRADERS 770G WITH LOCAL BANK
- **10. DISTRICT #2-APPROVAL OF A RESOLUTION FOR COUNTY ROAD MACHINERY AND EQUIPMENT LEASE RENEWAL FOR THE FOLLOWING, ALL WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION (O.D.O.T.):
 - A. 2018 LEEBOY ASPHALT PAVER
 - B. 2021 CASE BACKHOE LOADER 580SN
 - C. 2024 MACK DUMP TRUCK
 - D. 2025 KUBOTA CAB TRACTOR WITH TERRA KING BOOM
- **11. DISTRICT #2-APPROVAL OF AN AGREEMENT TO WORK ON PRIVATE PROPERTY WITH LOIS HALPAIN
- **12. DISTRICT #2-DISCUSSION AND POSSIBLE ACTION TO APPROVE DECLARATION OF SURPLUS AND DISPOSAL OF EQUIPMENT FOR THE FOLLOWING: 1990 TRUCK FREIGHTLINER-VIN#1FUYSYB2LH383530; DONTATED TO CHEROKEE COUNTY DISTRICT #1
- **13. DISTRICT #3-APPROVAL OF A RESOLUTION FOR COUNTY ROAD MACHINERY AND EQUIPMENT LEASE RENEWAL FOR THE FOLLOWING:
 - A. 2023 JOHN DEERE SKID STEER 333G WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION (O.D.O.T.)
 - B. FIVE JOHN DEERE 672G GRADERS WITH SNB BANK
 - C. KELLPRO INVENTORY TRACKING SITE/IMAGING SCANNING STATION WITH KELLPRO
 - D. SKYTRACK TREE TRIMMER WITH ARMSTRONG BANK
 - E. JOHN DEERE 544 LOADER WITH ARMSTRONG BANK
 - F. KENWORTH OIL/TRUCK WITH ARMSTRONG BANK
 - G. 2026 HOLDEN HLB50 PAVER SPECIAL LOWBOY TRAILER-LEASE PURCHASE AGREEMENT WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION (O.D.O.T.)
- **14. DISTRICT #3-APPROVAL OF A PROJECT AGREEMENT BY AND BETWEEN CHEROKEE COUNTY AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF LAKE ACCESS PROJECT- PROJECT NO. SAP-211D(106)LG J/P NO. 3805(04) (LAKE ACCESS BEGINS AT SH82 AND COOKSON BEND AND EXTENDS 2.5 MILES WEST ENDING AT MARINA)
- **15. DISTRICT #3-APPROVAL OF THE FOLLOWING:
 - A. DEPARTMENT OF TRANSPORTATION COUNTY ACTION REPORT/ADDITION REPORT 0.06 MILES ((NS452/EW84) OFF OF S. 532 RD.
 - B. RESOLUTION-TO ACCEPT REQUEST OF ADDITION OF 0.06 MILES OFF OF S. 532 RD.
- **16. APPROVAL OF A RESOLUTION TO AUTHORIZE THE CHEROKEE COUNTY TREASURER, TO WITHDRAW FUNDS COLLECTED BY SALES TAX FOR THE CHEROKEE COUNTY GOVERNMENTAL BUILDING AUTHORITY FROM THE COUNTY GENERAL FUND, UPON DEPOSITED BY THE STATE OF OKLAHOMA, BY TREASURER'S CHECK TO BE DEPOSITED INTO THE LOCAL BANK ACCOUNT NUMBER 2000152740, WE ALSO HEREBY AUTHORIZE THE TREASURER TO DEPOSIT FUNDS COLLECTED BY VARIOUS SOURCES TO FUND 7604-2-8034-1130; 7604-2-8034-1310; 7604-2-8034-2005; 7604-2-8034-2006; 7604-2-8034-4110 FOR FY25-26
- **17. APPROVAL OF A RESOLUTION TO AUTHORIZE THE CHEROKEE COUNTY TREASURER, TO DEPOSIT FUNDS COLLECTED BY VARIOUS SOURCES TO FUND 911, UPON DEPOSITED BY THE STATE OF OKLAHOMA, THESE FUNDS CAN BE USED FOR ALL PURPOSES TO OPERATE THE 911 DEPARTMENT, THESE FUNDS WILL BE DEPOSITED INTO ACCOUNT 1201-2-3601-1110; 1201-2-1301-1130; 1201-2-3601-2005; 1201-2-3601-4110; 1201-2-3601-1310 FOR FY25-26

- **18. COUNTY CLERK-APPROVAL OF A RESOLUTION TO REQUEST THE FUNDS OF \$31684.98 FROM THE FIRE DEPARTMENT GENERAL FUND FOR THE COUNTY CLERK'S PERSONNEL SERVICES ACCOUNT
- **19. COUNTY CLERK-APPROVAL OF A RESOLUTION TO DEPOSIT VARIOUS FUNDS INTO THE COUNTY CLERK'S GENERAL FUND FOR PAYROLL FOR THE CHEROKEE COUNTY CLERK'S OFFICE FOR THE BUDGETED FY25-26
- **20. COUNTY CLERK-DISCUSSION AND POSSIBLE ACTION TO APPROVE DECLARATION OF SURPLUS AND DISPOSAL OF EQUIPMENT FOR THE FOLLOWING: IPAD AND ACCESSORIES-SERIAL #1410SY0408E8; JUNKED
- **21. COUNTY CLERK-APPROVAL OF A MASTER SERVICES AGREEMENT BETWEEN APPRENTICE INFORMATION SYSTEMS OF OK, INC. AND THE CHEROKEE COUNTY CLERK'S OFFICE (IT SERVICES)
- **22. APPROVAL OF BUDGET REQUEST FOR FY25-26 FOR THE SIGN SHOP AND COUNTY BUILDING SUPERVISOR/MANAGER (USE TAX FUNDS)
- **23. FLOOD PLAIN-APPROVAL OF A BASIC AGREEMENT FOR COUNTY FLOOD PLAIN ADMINISTRATION SERVICES BY AND BETWEEN MARK A. RUSSELL FLOOD PLAIN ADMINISTRATOR AND THE BOARD OF COUNTY COMMISSIONERS IN AND FOR CHEROKEE COUNTY
- **24. ELECTION BOARD-RESOLUTION-EMPLOYMENT POLICY AWARDED COMPENSATION TIME TO COUNTY EMPLOYEES FOR OVERTIME WORKED
- **25. SHERIFF'S OFFICE-APPROVAL OF A RESOLUTION TO DEPOSIT VARIOUS FUNDS INTO THE SHERIFF'S SERVICE FEE ACCOUNT FOR THE BUDGETED FY25-26
- **26. TREASURER'S OFFICE-APPROVAL OF CHEROKEE COUNTY INVESTMENT POLICY FOR FY25-26
- **27. TREASURER'S OFFICE-APPROVAL OF A RESOLUTION OF BANKS AND FINANCIAL INSTITUTIONS FOR USE BY CHEROKEE COUNTY FUNDS FOR CHECKING AND/OR INVESTMENTS FOR FY25-26
- **28. TREASURER'S OFFICE-APPROVAL OF RESALE PROPERTY FUND FINANCIAL STATEMENT
- **29. TREASURER'S OFFICE-APPROVAL OF THE COUNTY TREASURER'S MEMORANDUM OF CREDIT
- **30. TREASURER'S OFFICE-APPROVAL OF A RESOLUTION AUTHORIZING CHEROKEE COUNTY TO RECEIVE FUNDS IN THE AMOUNT OF \$118,648.00 FROM THE U.S. DEPARTMENT OF INTERIOR, SAID FUNDS SHOULD BE APPROPRIATED TO THE SCHOOL DISTRICTS INVOLVED, FOR FY25-26
- **31. TREASURER'S OFFICE-APPROVAL OF COUNTY TREASURER STATUTORY REPORT FEBRUARY 2025 IN ACCORDANCE WITH 74 O.S. § 212 WERE PERFORMED AND NO EXCEPTIONS NOTED
- **32. HEALTH DEPARTMENT-BID-JANITORIAL SERVICE
- **33. HEALTH DEPARTMENT-APPROVAL OF THE FOLLOWING:
 - A. CONTRACT FOR SHREDDING SERVICES
 - B. CONTINUATION LIST FOR ON-GOING SERVICE AGREEMENTS
 - C. CONTRACT FOR PEST CONTROL WITH CHEROKEE TERMITE AND PEST CONTROL
- **34. HEALTH DEPARTMENT-APPROVAL OF A RESOLUTION TO ADD JULIANNE MONTGOMERY TO THE FIRST STATE BANK ACCOUNT OFFICIAL DEPOSITORY 41732
- **35. COURT CLERK-APPROVAL OF THE COURT CLERK RECORDS MANAGEMENT AND PRESERVATION MONTHLY REPORT
- **36. COURT CLERK-APPROVAL OF A RESOLUTION TO DEPOSIT VARIOUS FUNDS INTO THE COURT CLERK'S GENERAL FUND FOR THE BUDGETED FY25-26
- **37. ASSESSOR'S OFFICE-APPROVAL OF AN AMENDMENT TO AGREEMENT DATED JULY 1, 2023 BETWEEN PICTOMETRY INTERNATIONAL CORPORATION ("PICTOMETRY") AND THE CHEROKEE COUNTY ASSESSOR ("CUSTOMER") FOR BOTH PARTIES TO AGREE TO TERMINATE THEIR OBLIGATIONS
- **38. ASSESSOR'S OFFICE-DISCUSSION AND POSSIBLE ACTION TO APPROVE DECLARATION OF SURPLUS AND DISPOSAL OF EQUIPMENT FOR THE FOLLOWING: 2015 24" ASUS MONITOR WITH STAND-SERIAL #F3LMTF091610; TWO (2) 1970 METAL SECRETARY DESKS-SERIAL #'S N/A; ALL JUNKED
- **39. OSU EXTENSION OFFICE-APPROVAL OF A COOPERATIVE EXTENSION SERVICES AGREEMENT BETWEEN THE OKLAHOMA STATE UNIVERSITY ACTING FOR AND ON BEHALF OF ITS COOPERATIVE EXTENSION SERVICE AND THE UNITED STATES DEPARTMENT OF AGRICULTURE
- **40. ILLINOIS RIVER FIRE DEPARTMENT-DISCUSSION AND POSSIBLE ACTION TO APPROVE DECLARATION OF SURPLUS AND DISPOSAL OF EQUIPMENT FOR THE FOLLOWING: 1990 SPARTAN FIRE TRUCK-VIN # 457BT9N00LC002942; TRANSFERRED TO WELLING FIRE DEPARTMENT
- **41. APPROVAL TO ACCEPT DEBRA PROCTOR'S RESIGNATION FROM THE CHEROKEE COUNTY HEALTH SERVICE COUNCIL
- **42. APPROVAL OF JUVENILE DETENTION SERVICES AGREEMENTS BY AND BETWEEN THE COUNTY OF CHEROKEE AND THE FOLLOWING:
 - A. CLEVELAND COUNTY REGIONAL JUVENILE DETENTION CENTER (COUCH CENTER)
 - B. POTTAWATOMIE COUNTY JUVENILE DETENTION CENTER (CARTER HALL)
 - C. CREEK COUNTY JUVENILE DETENTION CENTER
- **43. APPROVAL OF REQUESTING AND RECEIVING OFFICERS FOR THE COUNTY
- **44. APPROVAL OF REQUESTING AND RECEIVING OFFICERS FOR THE FIRE DEPARTMENTS
- **45. ACKNOWLEDGMENT-THE FIRE DEPARTMENT(S) INVENTORY/COUNTY PROPERTY INVENTORY
- **46. TORT CLAIM:
 - A. JOSEPH DRUZBICKI-VS-CHEROKEE COUNTY SHERIFF
- **47. APPROVAL OF ALL CLAIMS, P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS
- **48. APPROVAL OF COUNTY PAYROLL

**DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS. ANY NEW BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.