

**NOTICE OF REGULAR MEETING
BOARD OF CHEROKEE COUNTY COMMISSIONERS MEETING**

TYPE OF MEETING: REGULAR

CHERYL A. TRAMMEL, COUNTY CLERK

MEETING TITLE: COMMISSIONERS MEETING

START: 9:00 A.M.

DATE: OCTOBER 6, 2025

**PLACE: COMMISSIONERS CONFERENCE ROOM
CHEROKEE COUNTY COURTHOUSE
ROOM 204**

COMMISSIONERS

BOBBY WHITEWATER DISTRICT #1

CHRIS JENKINS DISTRICT #2

CLIF HALL DISTRICT #3

STATE OF OKLAHOMA, Cherokee County

Filed for record on the 3 day

of Oct., 2025, at 9:00 a. M.

Cheryl A. Trammel, County Clerk

S. Shurrel Deputy



CALL THE MEETING TO ORDER

ROLL CALL

PLEDGE

PRAYER

INTRODUCTIONS

APPROVE/DISAPPROVE THE MINUTES OF THE PREVIOUS MEETING

AGENDA ITEMS:

- **1. COMMISSIONERS-APPROVAL OF AN AGREEMENT FOR EMERGENCY MANAGEMENT SERVICES BETWEEN THE CHEROKEE COUNTY BOARD OF COMMISSIONERS AND THE CITY OF TAHLEQUAH MAYOR AND THE SEQUOYAH COUNTY BOARD OF COMMISSIONERS, FOR THE CHEROKEE COUNTY EMERGENCY MANAGEMENT TO RESPOND WITHIN THE COUNTY OF SEQUOYAH SHOULD AN EMERGENCY OCCUR, THIS AGREEMENT WILL BE TEMPORARY UNTIL SEQUOYAH COUNTY HIRES AN EMERGENCY MANAGEMENT DIRECTOR**
- **2. COMMISSIONERS-APPROVAL OF LETTER OF CHOICE FOR COUNTY BRIDGE INSPECTION CONTRACTS SELECTION**
- **3. COMMISSIONERS-APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ACCEPT CHECKS IN THE AMOUNT OF \$201,304.25 FROM THE STATE OF OKLAHOMA FOR THE YEAR 2024, FOR FLOOD CONTROL PROCEEDS TO BE APPORTIONED TO THE SCHOOL DISTRICTS AND TO THE COUNTY GENERAL FUND**
- **4. DISTRICT #1-APPROVAL OF AN AGREEMENT TO WORK ON PRIVATE PROPERTY WITH ANDREW CLINTON**
- **5. DISTRICT #2-APPROVAL OF A RESOLUTION TO VACATE A RIGHT-OF-WAY EASEMENT TO CHEROKEE COUNTY LOCATED AT THE FOLLOWING: A STRIP OF LAND 66 FEET WIDE, ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE: BEGINNING AT A POINT 360 FEET NORTH OF THE SOUTHWEST CORNER OF THE SE4 OF THE SE4 OF THE SW4, SECTION 26-16-21, THENCE NORTH 56 DEGREES-31' EAST, A DISTANCE OF 580 FEET, CONTAINING APPROXIMATELY 1 ACRE**
- **6. DISTRICT #3-APPROVAL OF A RESOLUTION TO ACCEPT FUNDS RECEIVED FROM YATES FAMILY TRUST FOR REIMBURSEMENT FOR WILLIS ROAD PROJECT IN THE AMOUNT OF RECEIPT, TO BE APPROPRIATED INTO 1102-6-4300-2075 DISTRICT #3 ROAD PROJECTS ACCOUNT, FOR FY25-26**
- **7. DISTRICT #3-APPROVAL OF A RESOLUTION TO ACCEPT FINLEY RIDGE DRIVE AND HARLAN DRIVE INTO THE COUNTY ROAD SYSTEM IN DISTRICT #3, ROADS LOCATED IN FINLEY RIDGE PHASE I REPLAT, REQUESTED BY JASEN WRIGHT**
- **8. JASEN WRIGHT-APPROVAL OF FINLEY RIDGE PHASE 2 PLAT**
- **9. CITY OF TAHLEQUAH-APPROVAL OF AN AGREEMENT/MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TAHLEQUAH AND CHEROKEE COUNTY IS AS FOLLOWS: THE CHEROKEE COUNTY COMMISSIONERS AGREE TO PAY THE AMOUNT OF \$1,200.00 TO THE CITY OF TAHLEQUAH TO OFFSET THE COST OF HANDLING, FEEDING, BOARDING, SPAY/NEUTER, PROCESS ADOPTION OF DOGS THAT COME FROM THE COUNTY INTO THE CITY, THIS AGREEMENT IS INTENDED TO BE AN AS NEEDED BASIS PROCESS FOR THE ANIMALS THE THE CITY ASSISTS WITH IN EMERGENCY SITUATIONS, THIS IS A PARTNERSHIP BETWEEN THE CITY OF TAHLEQUAH AND CHEROKEE COUNTY IN AN EFFORT TO ALLEVIATE THE TOTAL FINANCIAL BURDEN OF EXPENSES PLACED ON THE CITY OF TAHLEQUAH**
- **10. TREASURER'S OFFICE-APPROVAL OF THE FOLLOWING:**
 - A. TWO RESOLUTIONS TO ADD SIGNERS TO THE FIRST STATE BANK ACCOUNT**
- **11. COURT CLERK-APPROVAL OF THE COURT CLERK RECORDS MANAGEMENT AND PRESERVATION MONTHLY REPORT**
- **12. ASSESSOR'S OFFICE-APPROVAL OF REQUESTING AND RECEIVING OFFICERS**
- **13. TAHLEQUAH FIRE DEPARTMENT-APPROVAL OF REQUESTING AND RECEIVING OFFICERS**
- **14. TAHLEQUAH FIRE DEPARTMENT-APPROVAL OF A REQUEST TO APPOINT MARK WHITTMORE AND KENNY BARNES TO THE CHEROKEE COUNTY SALES TAX ADVISORY BOARD AS REPRESENTATIVES OF TFD**
- **15. ACKNOWLEDGEMENT:**
 - A. APPLICATION OF DELFINO ANDRADE TO VACATE EASEMENT, PART OF CHOCTAW STREET RIGHT OF WAY IN THOMPSON ADDITION TO THE CITY OF TAHLEQUAH-CASE NO. CV-2025-220**
- **16. Consider/Action Re: Discussion and Possible vote to enter into Executive Session pursuant to 25 O.S., Section 307(B)(4) to discuss with counsel all aspects of litigation including the status of appeal in Donald Wardlow, Administrator of the Estate of Donovan Zachariah Caldwell, deceased, et al. v. Board of County Commissioners of the County of Cherokee, Oklahoma, et al., Case No. CJ-2019-50, filed in the District Court of Cherokee County, State of Oklahoma, on the advice of and at the request of counsel. Public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly process and defend itself in litigation. Counsel may appear telephonically.**
- **17. Consider/Action Re: Possible Executive Session pursuant to 25 O.S., Section 307(B)(4) to discuss with counsel all aspects of litigation including the status of appeal in Donald Wardlow, Administrator of the Estate of Donovan Zachariah Caldwell, deceased, et al. v. Board of County Commissioners of the County of Cherokee, Oklahoma, et al., Case No. CJ-2019-50, filed in the District Court of Cherokee County, State of Oklahoma, on the advice of and at the request of counsel. Public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly process and defend itself in litigation. Counsel may appear telephonically.**
- **18. Consider/Action Re: Discussion and possible vote, in public forum, to adjourn Executive Session and reconvene in Open Session. Counsel may appear telephonically.**

**19. Consider/Action Re: Discussion and possible vote on actions related to pending litigation in Donald Wardlow, Administrator of the Estate of Donovan Zachariah Caldwell, deceased, et al. v. Board of County Commissioners of the County of Cherokee, Oklahoma, et al., Case No. CJ-2019-50, filed in the District Court of Cherokee County, State of Oklahoma, with counsel. Counsel may appear telephonically.

**20. APPROVAL OF ALL CLAIMS, P.O.'S, BLANKET P.O.'S, APPROPRIATIONS AND TRANSFERS

**21. APPROVAL OF COUNTY PAYROLL

**DISCUSSION & CONSIDERATION OF POSSIBLE ACTION OF APPROVAL OR DISAPPROVAL OF AGENDA ITEMS. ANY NEW BUSINESS NOT REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA.